

FINANCIAL AGREEMENT

First Faith Preschool & Kindergarten
First United Methodist Church of Mansfield

With the enrollment of _____(child) in First Faith Preschool & Kindergarten (FFP&K), I agree to comply with the following financial requirements:

1. My preschool account balance must be current for this school year before I can make application for next fall.
2. Pay annual **registration** fee of _____ is due at registration. This fee is non-refundable.
3. Pay all monthly **tuition** on the 1st of the current month.
4. Pay a \$25.00 late fee for tuition received in the preschool office or postmarked after the 10th of the month. After the 15th of the month, your child will be dropped from the program if your account is not current.

EXAMPLE: Tuition due September 1
After September 10th - add \$25.00 late fee
September 15th - Dropped

5. If you are transferred or have any reason to withdraw your child from the program, you must give a 30-day written notice. If you are not able to give a 30-day written notice, you must still pay the tuition fees for 30 days.
6. Pay an additional charge of \$10.00 for each child picked up 10 minutes after dismissal time (2:30 pm), and an additional \$1 for each minute beyond 2:40 pm.
7. A fee of \$25.00 will be assessed for all returned checks. Two returned checks will necessitate cashiers check or money order payment each month thereafter.
8. In order to hold a child's position for a later start date, annual program fee must be paid in advance. In addition, monthly tuition must be paid until the child is able to start.
9. No cash payments are accepted for tuition. Payment options are automatic bank draft, personal check made out to FUMC Mansfield or Mastercard/Visa payments (with a 4% credit card fee).

Parent/Guardian Signature date

Director's Signature date